

**Allendale Golf Club**  
**AGM Minutes**  
**29<sup>th</sup> January 2023**

**Present:**

Ian Dunn Chair)	Robin Down (Treasurer)	Valeria Dunn
Neil Forsyth (Secretary)	Dennis Cousins	Steven Newman
Jim Hall	Ray Wilson	Don Cooper
Rod Milburn	Sylvia Milburn (President)	Cliff Dalton
Derek Todhunter	Mark Peart	Peter Robson
Jonathan Stubbs		

**Apologies:**

Mark Kimberley (Auditor)	Malcolm Aitchison	John Colman
Kevin Philipson	Richie Rutherford	Gary Thomson
Ron Jamieson	Paul Gadd	Carol Gadd
Andy Morgan	John Martin	Robin Makepeace
Mike Carter	Debbie Carter	Mike Leverrat

**1. Receive and approve minutes of previous AGM:**

The minutes of the 2021 AGM were approved.

**2. Chairman's opening remarks – Ian Dunn:**

Following on from the first two items on today's Agenda, it is my role as Chairman of the Club's current Committee, to add some brief introductory words before we move on to the main items of business for the AGM.

My aim is to leave you with two broad messages but first i need to register some necessary thankyou's. I returned to the Committee for the 2022 season after a gap of 12 years or so and, as the only new face, was quickly manoeuvred into the job of Chairman. However, putting that piece of sharp practice aside, I must put on record my thanks to all my fellow Committee members for both their collective commitment and their personal contributions to the successful management and administration of the Club last year.

And I want also to acknowledge the very valuable work of those members who added their volunteer input, for example, maintenance to the Clubhouse and surrounds, and Junior golf, that helped make the Club the success it's been over the past year.

Now let me turn to the first of my two general messages.

Unfortunately, it continues to be disappointing that finding new faces for the Committee is so difficult! There is now a much larger membership and the Club management really could do with some new blood - one, two or three more individuals with ideas, energy and enthusiasm. To paraphrase the famous advert - Your Club needs you...to help make a difference, particularly in looking to identify and exploit the untapped opportunities that will surely arise in 2023 and beyond.

My second and final message, is my observation on the Club's overall financial profile. Amazingly, the two Covid years, 2020 and 2021, were absolutely excellent for our Club in money terms. For example, we have a capital reserve account for the first time, and we doubled our annual visitor fee income.

But last year's actual costs and this year's inflation-linked forecasts mean that now we are not making a positive cash return on routine operations. Put another way, it is costing the Club more to deliver the excellent golfing experience we all enjoy than those of us who enjoy that experience, pay - members and visitors alike.

And as the Committee continue to wrestle with this shifting financial balance, I am clear again that one, two or three more individuals, with ideas, energy and enthusiasm, will be a great help.

Thank you.

Let's now conveniently move on to the next item, the Secretary's report.

### 3. **Secretary's Report – Neil Forsyth**

At the beginning of the year we had 97 adults 8 intermediate and 33 junior's, impressively including 13 ladies. The highest number for a long time I would say. This coincides with 54 in 2018, my first year as greenkeeper - a significant improvement which shows the progress we're making.

All new membership categories have been a great success particularly the family members who many have progressed to full membership with their children in tow.

We have a decent number of intermediate members but considering the excellent value for money it would be great to see more.

Thanks to Debbie Carter and Valeria Dunn for organising adult taster sessions which were once again a great success. We already have enquiries for the 2023 season.

The junior figures are also remarkable for such a small club. Thanks to John Martin for taking on the running of junior member's competitions and coaching. And, thanks once again Valeria for running school children coaching on a Wednesday night which led to 6 under 12 members off which 4 were girls.

On and around the course huge thanks to Robin Makepeace who contributed to so much excellent volunteer work particularly with the greens maintenance programme. Also Mike Carter and Kevin Philipson for their help.

On the Course I can't emphasise the importance of bringing in Lucas Horton as greens assistant. Ian Robinson will never be replaced but Lucas brings something different - yes we obviously have to pay him but his enthusiasm, knowledge and dedication to Allendale Golf Club makes him a more than worthy investment. With his help, we have made the course even better in 2022.

One final thing is we are in the early stages off acquiring a defibrillator for the club, with the help of Richie Rutherford and the Whitfield shoot - more to follow on this.  
Thank you.

### 4. **Treasurer's report – Robin Down:** Powerpoint presentation attached as appendix to these minutes.

### 5. **Junior Organisers Report – John Martin:**

We have had a brilliant junior season here at Allendale with many opportunities for both our experienced players and those starting off.

I would like to thank Neil all the greenkeeping staff and volunteers for their commitment to the maintenance on the course, we are very privileged to have such a dedicated team, they really have delivered a top-class facility for us to enjoy on our doorstep.

I have to thank Valeria who was the driving force once again for the HSBC Golf Roots Scheme in conjunction with Allendale primary school. The scheme this year was extremely popular with Phil Waugh going into school to deliver coaching as part of PE. Many children continued right through the summer on a Wednesday evening with sessions ran by Valeria. This scheme in particular allows children who maybe wouldn't have golf as accessible to them enjoy the sport.

We had several of our junior members take part in the Northern Golf Tour in the spring and summer well done to James, Kieran, Jamie and Alex.

We were kindly awarded a grant from the Allendale Endowment Trust (£250) which allowed us to hold junior coaching sessions in the Spring and Autumn with Philip Waugh. We've also had continued support from the Golf Foundation who back the Golf Roots programme (funding is promised).

I'm really pleased with the number of participants in the monthly competitions this season, and a huge thanks to all the adults that paired with a junior for the double competitions they were great fun! Looking forward to next season, we'll share dates for Comps and coaching shortly. One final thanks to members and visitors for showing patience when the juniors are out on the course, its much appreciated.

#### 6. Club Captains' reports:

**Gents section – Jim Hall:** Jim said how much he had enjoyed his year as captain and thanked the greens staff for consistently presenting a fine course to play on. He is waiting for the final figures to confirm the amount raised for his chosen charity. He wished Ray Wilson all the best for his year as captain in 2023.

#### 7. Election of Officers:

The chairman (I Dunn), secretary (N Forsyth), treasurer (R Down) and auditor (M Kimberley) were re-elected without change.

There were no resignations from the General Committee in the meeting, although a number occurred throughout the year. The current standing includes:

- D. Cousins
- D. Carter
- M. Carter
- R. Down
- N Forsyth
- J. Hall
- K. Philipson

In the meeting, Don Cooper, Steve Newman and Peter Robson volunteered to join the committee.

2023 Captains will be: Gents – Ray Wilson; Ladies – TBA; Seniors – Dennis Cousins.

#### 8. Fix 2023 membership fees:

The recommendations of the committee were unanimously accepted:

Full membership: £330

Second club: £110

Intermediate - 18/25: £110

Intermediate - 26/30: £160

Juniors under 18: £50

Juniors under 12: £30

In addition, Valeria Dunn requested creation of an Under 12 category @ £30/year – this was unanimously accepted. Declaration to EG will be dependent on the insurance implications – RD will investigate and report back at the next committee meeting.

Visitor green fees will be determined later by the committee, once local competitive rates are better understood. Concerns remain re non-payers – RD will investigate Killin GC bank card system.

9. **Any changes to Constitution and Rules:** None

10. **AOB:**

- I. NF expressed concern at the number of members not using the BRS online tee reservation system – knowing who is on the course is a health and safety necessity; it makes it easier to identify non-payers and is the modern way of using the golf course. Just turning up when others might have reserved/paid for a tee time is also not helpful.
- II. To agree any changes to subs in advance of the year end/renewals, NF requested that the 2023 AGM be held at the beginning of December – this was agreed.
- III. Sylvia Milburn expressed thanks for the continuing hard work by committee members and in particular Ian Dunn, Neil Forsyth and Robin Down.

11. **Next Meeting: Date to be confirmed.**



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### Direct Costs

Item	2022	2021	2020	2019
Wages	£17,019 (£17,000)	£12,380	£11,740	£8,901
Greens	£5,162 (£4,800)	£4,137	£2,515	£1,169
Repairs/Cons.	£5,150 (£4,000)	£6,813	£3,403	£6,560
<b>DIRECT COSTS</b>	<b>£27,331</b> (forecast £28,500)	<b>£23,330</b>	<b>£17,658</b>	<b>£16,630</b>

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### Business Plan

- 2022 Business Plan headlines:
  - Forecast income: £47,852 – actual £44,627
  - Forecast expenditure: £50,295 – actual £52,827
  - Actual expenditure excluding depreciation (£52,827 less £5,000) – actual £47,827
  - 2022 Loss excluding depreciation = £44,627 minus £47,827 = **-£3,200**
  - 2022 Balance Sheet Loss: **-£8,200 (£2,443)**
  - Grants in year: £0 compared to £17,435 in 2021
  - Reserves in the Business Savings Account = **£20,231**

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### Overheads

Item	2022	2021	2020	2019
Insurance	£4,105 (£4,100)	£2,630	£2,101	£1,858
Postage/Statn.	£35 (£10)	£0	£149	£91
Clubhouse	£2,703 (£3,000)	£2,986	£2,410	£3,517
Bar	£2,717 (£2,200) <b>(+£517)</b>	£2,773 <b>(-£134)</b>	£1,163 <b>(+£841)</b>	£1,668 <b>(+£827)</b>
Other Sundry	£3,196 (£3,700) <small>(includes adjustments for written off cheques - £504)</small>	£3,585	£2,427 <small>(includes adjustments for written off cheques)</small>	£2,256 <small>(includes adjustments for written off cheques)</small>
Fund Raising	£918 (£800)	£696	£380	£550
Marketing	£360 (£300)	£360	£0	£111
Golf Union	£1,553 (£1,500)	£1,116	£1,890	£1,123
Electricity	£918 (£1,000)	£1,213	£849	£857
<b>OVERHEADS</b>	<b>£16,505</b>	<b>£15,359</b>	<b>£11,369</b>	<b>£12,031</b>

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### Income

Item	2022	2021	2020	2019
Green fees	£10,578 (£13,000)	£13,197	£12,828	£6,204
Comps	£970 (£800)	£776	£1,125	£1,985
Fund raising	£1,106 (£1,100)	£1,033	£773	£751
Sponsors	£1,260 (£1,100)	£1,620	£1,580	£2,400
Membership	£23,285 (£23,000)	£22,345	£19,315	£16,993
Bar	£3,585 (£2,300)	£2,639	£2,004	£2,495
Other/Grants	£1,004 (£1,000)	£18,979	£29,664	£3,235
FIT	£2,839 (£3,000)	£2,044	£3,240	£2,559
<b>TOTAL</b>	<b>£44,627</b>	<b>£62,633</b>	<b>£70,629</b>	<b>£36,622</b>

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### Other costs

Item	2022	2021	2020	2019
Depreciation	£5,000	£2,646	£6,832	£1,709
Lease costs	£4,014	£4,014	£4,014	£4,014
Bank charges	£-23	£-4	£122	£487
COVID-19 grant accrued			£9272	
<b>OTHER</b>	<b>£8,891</b>	<b>£6,656</b>	<b>£20,240</b>	<b>£6,209</b>
<b>DIRECT COSTS</b>	<b>£27,331</b>	<b>£23,330</b>	<b>£17,658</b>	<b>£16,630</b>
<b>OVERHEADS</b>	<b>£16,505</b>	<b>£15,359</b>	<b>£11,369</b>	<b>£12,031</b>
<b>TOTAL COSTS</b>	<b>£52,827</b>	<b>£45,345</b>	<b>£49,267</b>	<b>£34,870</b>

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### 2022 Fixed Monthly Costs

- Council Tax - Nil
- Insurance - £342
- Electricity - £76
- FIT income - **-£237**
- Riyo 42 - £0
- Lease costs - £335
- TOTAL £516**

2021	2020	2019	2018	2017
£485	£311	£389	£633	£550

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### Bank balances at year end

- 2021:** £10,910.70 - £248 unpresented cheques, -£1,720 subs in advance = £8,942.70 + £20,204.96 in the savings account = **£29,147.66**
- 2022:** £6249.61 - £74 unpresented cheques, -£2,827 2023 subs in advance = £3,348.61 + £20,231.49 in the savings account = **£23,580.10** (reduction of £5,567)
- How does this reduction relate to the accounts: £3,200 loss + £2,800 capital less £433 = **£5,567**

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### Profit/Loss Summary

- 2017 Balance Sheet showed a loss of **£24,82.01** for the period January 2017 - December 2017.
- 2018 Balance Sheet showed a profit of **£2557.66** for the period January 2018 - December 2018.
- 2019 Balance Sheet showed a profit of **£1752.17** for the period January 2019 - December 2019.
- 2020 Balance Sheet showed a profit of **£21,261.92** for the period January 2020 - December 2020.
- 2021 Balance Sheet showed a profit of **£17,288.50** for the period January 2021 - December 2021 (grants received - £17,435).
- 2022 Balance Sheet shows a loss of **-£8,200** for the period January 2022 - December 2022.

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### Prospects for 2023

- Expect increased consumables costs
- Equipment lease costs end in July 2023 saving £335/month.
- 2020 £10K greens cutter; 2021 £12K fairway mower; 2022 £2.8K Quad - all paid in cash - no additional lease costs - depreciated over 5 years
- Greens maintenance materials mostly already acquired.
- Continue to invest in the course and maintain good progress with member growth (there may be a correlation between membership growth & green fee decline)

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### Bank balances at year end

- 2015:** -£475.12 -£1765.02 unpresented cheques, -£3360 subs in advance = **-£5600.14**
- 2016:** £2003.85 -£97.18 unpresented cheques, -£3180 subs in advance = **-£1273.33**
- 2017:** £2615.34 -£211.50 unpresented cheques, -£4558 subs in advance = **-£2154.16**
- 2018:** £6383.38 -£1029.88 unpresented cheques, -£3446 subs (Incl. £160 sponsorship) in advance = **£1907.50**
- 2019:** £3818.67 -£235 unpresented cheques, -£915 subs in advance = **£2668.67**
- 2020:** £22382.37 -£1427.78 unpresented cheques, -£670 subs in advance = £20,284.59 + £10,200.57 in reserves = £30,485.16, less COVID grant balance (£9272 committed spend) = **£21,213.16**

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